



Upload checklist

- ✓ Registered for O2 Learn account, and activated it
- ✓ Video is no more than 1GB in size
- ✓ Video is no more than 10 minutes long
- ✓ Video is in one of these formats: WMV, MPG, MPEG, AVI, MP4, FLV, MOV, MOOV or ASF
- ✓ Parental permissions collected if students are featured
- ✓ Prepared to load your video by subject, academic level and specification (if applicable)
- ✓ Personal and school contact details of all contributing teachers (if entering the award)
- ✓ Planned promotion activity once video goes live

